

# NATIONAL CHUNG HSING UNIVERSITY

## Department of Applied Mathematics, Graduate Institute of Statistics, and Graduate Institute of Data Science and Information Computing

### Faculty Evaluation Committee Establishment Directives

June 13, 2013 Formulated by the Department/Graduate Institute Affairs Meeting  
August 13, 2013 Amended by the Department/Graduate Institute Affairs Meeting  
September 6, 2016 Amended by the Department/Graduate Institute Affairs Meeting  
January 11, 2017 Amended by the Department/Graduate Institute Affairs Meeting  
December 30, 2020 Amended by the Department/Graduate Institute Affairs Meeting  
February 23, 2023 Amended by the Department/Graduate Institute Affairs Meeting

Article 1 The Department of Applied Mathematics, Graduate Institute of Statistics, and Graduate Institute of Data Science and Information Computing (collectively, “the Department/Graduate Institutes”) have formulated the *Faculty Evaluation Committee Establishment Directives* (hereinafter referred to as “the Directives”) in accordance with the *Faculty Evaluation Committee Organizational Charter of National Chung Hsing University Departments/Graduate Institutes*.

Article 2 The Department/Graduate Institute Faculty Evaluation Committee (hereinafter referred to as “the Committee”) shall consist of seven members. The head of the Department/Graduate Institutes shall serve as ex-officio member and convener, while the remaining members shall be selected from among eligible full-time professors and associate professors of the Department/Graduate Institutes, at least five of whom must hold the rank of professor. Associate professors may not review cases for professor-level promotion. Committee members shall serve a one-year term and may serve consecutive terms if reappointed. If the head of the Department/Graduate Institutes is unable to attend a Committee meeting, members shall elect an acting convener from among themselves.

I. Committee member nomination and election regulations:

1. Eligibility requirements: (must meet all three conditions below)

- (1) Must have not been disciplined by the University’s Faculty Evaluation Committee for violating academic ethics.
- (2) Must be a highly knowledgeable, dedicated, fair, and enthusiastic professor or associate professor.
- (3) Within the past five years, must have either led National Science and Technology Council research projects for at least three years; or published at least three papers in SCI, SSCI, or EI-indexed international journals as the first or corresponding author. The aforementioned publications must meet the University’s *Faculty Member Promotion Evaluation Standards and Appointment and Promotion Publication Review Guidelines*. If the head of the Department/Graduate Institutes does not meet these qualifications, a convener shall be elected from among the Committee members.

2. A secret limited vote method shall be adopted, where each voter may select multiple candidates but not more than the number of positions available.
3. Candidates shall be elected based on their rankings, but they must receive more than one-quarter of the total votes cast to be elected.
4. Election time: Before the first Department/Graduate Institute Affairs Meeting of each academic year.

II. Election regulations when initial selection fails to fill all positions:

1. During the meetings, each group may nominate candidates from among professors in related departments/graduate institutes within the University or from research personnel in domestic research institutions with equivalent professor qualifications.

2. A secret limited vote method shall be used, where each voter may select multiple candidates but not more than the number of positions available.
  - III. If committee members are unable to fulfill their terms, resulting in an insufficient number of members, a supplementary election shall be conducted in accordance with the election guidelines.
  - IV. The department head is responsible for overseeing the election and designating appropriate personnel to manage ballot distribution, vote monitoring, vote counting, and other related matters.
- Article 3 The Department/Graduate Institute Faculty Evaluation Committee is responsible for reviewing the following matters:
- I. The appointment and appointment duration of full-time and part-time faculty members
  - II. The promotion and rank changes of full-time and part-time faculty members
  - III. The suspension, dismissals, and non-renewals of full-time and part-time faculty members
  - IV. Other important faculty-related review matters (e.g., service extensions and further studies)
  - V. Matters proposed by the University President or College dean
- Article 4 A Department/Graduate Institute Faculty Evaluation Committee meeting shall require the presence of at least two-thirds of the Committee members, and a decision shall require a two-thirds majority vote of those present.  
For cases involving new appointment, promotion, rank changes, service extensions, dismissals, suspension, or non-renewals, there shall be at least five voters. If the number of eligible voting members is insufficient, the Department Affairs Meeting shall recommend suitable alternates (who must meet the qualifications specified in Article 2, Paragraph 1) for approval by the College dean.
- Article 5 Relevant personnel may be invited to attend committee meetings as non-voting participants when necessary.
- Article 6 The Directives and any amendments made hereto shall come into effect upon approval by the Department/Graduate Institute Affairs Meeting and subsequently submission to and approval by the College dean.